



## **The Bremer Community Center, Inc. (“Bremer Community Center”) Recreational Rental Guidelines**

Please read the following guidelines carefully. These guidelines establish an understanding of what is expected when the Bremer Community Center is rented. Please leave this facility as clean or cleaner than when you arrived. We want to keep our facility in excellent condition for the use of our community.

A rental deposit of at least 50% of the total rental is due in order to reserve a room. This deposit is non-refundable, unless agreed to in writing by the Bremer Center board. The balance of the rental fee is due before you use the room on the day of your event.

A damage deposit of up to \$250 may be required. The damage deposit is due with the reservation via check and will be returned after the rental event upon receipt of room payment, keycard return (if applicable) and inspection of the building by Bremer Center staff. You are responsible to pay additional costs for damage caused by negligence or misuse of the facility not covered by the damage deposit.

There are several areas available for rent in the Bremer Center. Please use only the portion of the building you have rented for the time frame agreed upon. Please be prompt to start and conclude your practice. The promptness allows for maximum use of the courts for all teams and recreational activities in the community. It is possible that different rooms could be rented by different parties on the same day, so please be respectful of everyone’s time and space.

If desired, a walk through of the rental space will be provided prior to the rental at a date and time arranged by you and the Bremer Community Center director.

We have keycard access to the facility. Keycards (with instructions) are generally mailed approximately a week before your rental.

There is a drop box attached to the wall in the entryway with envelopes provided. In the event that you are making a payment or returning a keycard using the drop box, please write your name on the outside of the envelope to ensure proper credit.

The Bremer Center is a non-smoking/non-vaping facility.

The expectation of the renter is that you will clean up after your rental. This includes:

- **No liquids** (exception of water) or food.
- **No black soled shoes.**
- **Sweep floors** if noticeable dirt, etc. (use push broom and dustpan in gym storage room, dump dustpan in hallway trash can.)
- **Place equipment back** in its designated place.
- **Turn the lights off**, gym lights, multi-recreational lights, equipment storage room lights off and hallway lights.
- **Take garbage to the dumpster** located through the storage room off the kitchen on the east side of the building in the parking lot. Please do not drag the full trash can liner through the building. (garbage can and dolly remain in the building)
- **Replace trash can liner.**
- **Check bathrooms**– you do not need to remove bathroom trash, but please clean any excessive messes.
- Make sure the **doors are locked** and the **building is secured.**
- **Return your keycard** in the drop box (if applicable).

Cleaning supplies are located under the sink in the kitchen. Mopping supplies are located in the storage room off of the kitchen.

All Bremer Community Center property – including but not limited to televisions, technology devices, tables, chairs, sports balls, sports mats, sports nets, sporting equipment, etc. – must be used properly and maintained in good working order. Patrons who lose, steal, or misuse Bremer Community Center property may be personally liable for replacing or repairing the item.

Renter acknowledges that security cameras are used at our facility to ensure the security of the premises from theft, unauthorized access, or damage to the property. Monitoring devices are installed in the common areas, exterior, and parking areas. Renter agrees not to tamper with the devices.

Your “set up” and “take down” or “clean up” time are included in your rental time period. Items may not be taken off walls or hung on walls without speaking to our director. Only painter's tape is allowed to hang items. No push pins, command strips, duct tape or other tapes are allowed. The rental rates are as follows.

## **2024 Fall/Winter Recreational Rental Rates**

The gym will be rented on full court bases in practice blocks that are listed below.

### **Gym Block Rentals**

#### **M, Tu, Th, Friday**

1st Block, 3:45 pm - 5:15 pm	\$25.00
2nd Block, 5:15 pm - 6:45 pm	\$25.00
3rd Block, 7:00 pm - 9:00 pm	\$30.00

#### **Wednesday**

1st Block, 2:45 pm - 4:15 pm	\$25.00
2nd Block, 4:15 pm - 5:45 pm	\$25.00
3rd Block, 5:45 - 7:15 pm	\$25.00
4th Block, 7:15 pm - 9:15 pm	\$30.00

#### **Tournaments**

\$200.00/day

#### **Weekends**

\$25.00/90 minute blocks

### **Multi-Rec Room Rental**

\$20.00/hour

Scheduled Practices/Classes

\$10.00/hour

With an Event Room Rental

\$20 for 2 hours

**All activities must be supervised by an adult at all times. Appropriate footwear is to be worn in the gym. No food or drink (other than water) is allowed in the recreational spaces. Only approved balls and equipment are allowed. No balls allowed in the Multi-Recreational Room, unless approved by the director, Sami.**